



## MEMORANDUM DCD #31, 2021-22

To: Chairs, University of Toronto Scarborough  
Cc: Chairs' Assistants  
Academic Business Officers  
From: Professor Lynn Tucker, Associate Dean Experiential & Global Learning  
Date: 18 February 2022  
Re: **Experiential Learning Fund (Summer 2022) - Call for Proposals**  
Note: For distribution broadly

We invite your proposal(s) for the **VP Dean's Experiential Learning Fund**, in support of new and developing curricular and co-curricular initiatives. Academic units are encouraged to hold meaningful consultations regarding the spectrum of experiential learning opportunities. For more information - [EL possibilities](#). We invite you to put your best and most innovative ideas forward! Units are especially encouraged to submit proposals for projects that integrate with program curricula and align with faculty teaching and research interests. Projects are funded for one year. The deadline for Summer 2022 proposals is **7 March 2022**. Questions can be directed to [experiential.utsc@utoronto.ca](mailto:experiential.utsc@utoronto.ca).

Two funding tiers are available. All proposals will be evaluated on their intrinsic merit and the degree to which they align with the [University of Toronto's \(2017\) White Paper](#) and [U of T Scarborough's Strategic Plan, Inspiring Inclusive Excellence](#). All project proposals must be reviewed by your respective department chair. Tier II applications require a letter of support from your department chair.

### **Tier I: Course-based Experiential Learning Enhancement (up to \$2,500)**

All U of T Scarborough faculty and instructors who teach a course with an existing experiential learning component or wish to add an experiential learning component to their course are encouraged to apply. One grant per course per academic year.

### **Tier II: Departmental and Cross-departmental Experiential Learning Initiatives (\$2,500 up to \$20,000)**

Department/faculty-led collaborative teams within and across departments/units are encouraged to apply. Projects that integrate experiential learning at a program/curricular level, as a collaborative and intentional effort of multiple members of one or more academic units, are eligible for funding. Co-curricular initiatives are also eligible through Tier II and must align with broader program and curricular goals and/or directly support professional development of students.

**Please use the [EL Fund Application Form](#) to apply.**

### Eligible Expenses

- Hiring casual staff for project development, coordination, and implementation. Proposals requesting staff support should describe how it complements existing staff resources on campus. (*Note: support for placement development and curricular integration is offered centrally through Arts & Science Co-op, Community Partnerships & Engagement, and the Centre for Teaching & Learning*).
- Hiring teaching and research assistants for programming and support
- Reimbursement of student expenses
- Costs associated with student preparation for experiential learning
- EL-related technology support
- Honoraria for external partners
- Student stipends
- Project events (workshops, student conferences, community events, etc.)
- Communication and dissemination (websites, graphic design, printing, etc.)

### Reporting

Grant recipients are expected to submit a report upon completion of the funding cycle. To build capacity and foster EL-curricular and pedagogical innovation, grant recipients are encouraged to share their project outcomes and learnings in a variety of formats more broadly across campus (e.g., CTL's annual Faculty Teaching Showcase).